

How Do I Corporate Group Home and Family Group Home

Corporate Group Home Placements:

A corporate group home is a private provider. Payments made to corporate group homes are either episode driven payments or Calc Ongoing (a system operation that automatically calculates payment amount based upon the number of days in placement) generated payments (this is a county/agency choice). The rates paid to corporate group homes are provider specific rates that are recorded on the Provider Service Rate page for each corporate group home.

Family Group Home Placements:

A family group home is a private provider. Family group homes are paid by the Calc Ongoing batch. The rates paid to family group homes are determined by using the Uniform Foster Care Rate (UFCR) and Administrative fee. A foster care rate setting page must be completed for each child placed in a family group home before a rate above the basic foster care rate can be paid to the family group home. **The rate and fee is set by contract and is available from your agency's fiscal manager.**

Person Management 'Abby, Angel' ID:20997 -- Web Page Dialog

eWiSACWIS

Print Spell Check REC Help ?

Basic Additional AKA Names Address Relationship Kinship/AFCARS Background Check

Name
ID: 20997 Prefix: [] First Name: [Angel] MI: [] Last Name: [Abby] Suffix: [] ☐ Save as AKA

Basic
Gender: [Female] ☐ U.S. Citizen SSN: [431-55-8512]
Birth Date: [03/26/1999] Birth Place: [] Death Date: [00/00/0000]
Commitment#: - County Person ID: []

Wisconsin Resident: [Yes] Primary Language: [English]
Religion: [] ☐ Interpreter Required
Marital Status: []

Ethnicity
Primary Race: [White] Race: []
Race: [] Ethnicity: []
Hispanic/Latino: [No] Indian Tribe: []
Indian Tribe 2: [] Tribal Reference #: []

Save Close

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Person Management Page>Basic Tab (Corporate)

Step 1 of 7

- Before you can create the Out of Home Placement, you must document the child's date of birth and gender.
- From the eWiSACWIS desktop, click on the case expando.
- Click on the appropriate case name to launch the Maintain Case page.
- On the Maintain Case page, click on the child's name whose date of birth and gender will need to be documented. This will launch the Person Management page for that child.
- On the Basic Tab of the Person Management page, complete the child's Birth Date, Gender, SSN, Primary Race and Hispanic/Latino fields.

The screenshot shows the 'Person Management' web page for 'Abby, Angel' with ID 20997. The 'Basic' tab is selected, showing fields for 'Child's Mother' (Alice Abby), 'Child's Father' (Art Abby), 'Spouse', 'Status', 'Child's Guardian (1)', and 'Child's Guardian (2)'. There are also checkboxes for 'Child was previously Adopted' (set to No), 'Person was a Maltreater', and 'Child was Abandoned'. A section for 'Armed Services Information' contains checkboxes for legal dependency or active duty. The 'HSRS Reporting Information' section has three dropdown menus for client characteristics. 'Save' and 'Close' buttons are at the bottom right.

Person Management Page>Additional Tab (Corporate)

Step 2 of 7

- Document the child's mother and father.
- From the Person management page, select the Additional tab.
- Click the Search hyperlink next to Child's Mother and/or Child's Father to launch the Search page and search for the appropriate person.

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- From the Search page, select the radio button next to the person you want to use and click Continue, this will return you to the Additional tab and (depending on which hyper link you selected) will populate the person you selected into the Child's Mother and/or Child's Father field.
- Click Save and then click Close on the Person Management page.
- Click Close on the Maintain Case page.

Create Casework Page (Corporate)

Step 3 of 7

- From the Create Casework page select: Placement>Out of Home Placement>Case>Case Participant>Create

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Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check ABC Help

Child
Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000
Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000
VPA Date: 00/00/0000 County: Milwaukee

☐ This is a CPS Non-Conforming Placement
☐ This is an Adoptive Placement
[Removal Reasons](#)
Does the agency have legal responsibility of the child at the time of removal?
☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Service Category: Group Care
Service Type: Group Home
Placement Status: Group Home

Child Specific Rate: \$0.00
Current Basic Rate:
Administrative Fee: \$0.00
Exceptional Amount: \$0.00
Supplemental Points: [Supplemental Points](#)
Supplemental Points Amount: \$0.00
Current Total Monthly Payment:

Options:

Done Local intranet

Placements and Services Page>Service Tab (Corporate)

Step 4 of 7

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose Group Care.
- In the Service Type field choose Group Home (Group Home = Corporate Group Home).
- In the Placement Status field choose Group Home.
- Do not enter an amount in the Administrative Fee field.

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Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Child
Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A
Administrative Fee: \$0.00
Exceptional Amount: \$0.00
Supplemental Points: [Supplemental Points](#)
Supplemental Points Amount: \$0.00
Current Total Monthly Payment:

☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Child Removal From Home Information
Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral
KIDS Referral
Is this referral in the best interest of the child? ☒ Yes ☐ No
Is this placement expected to be long term? ☒ Yes ☐ No
Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Placements and Services Page>Service Tab (Corporate) (continued)

Step 4 of 7

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

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The screenshot shows a web browser window titled "Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application is "eWiSACWIS". At the top, there are tabs for "Child" and "Provider". The "Child" tab is selected, showing "Child: Abby, Angel", "Case Name: Abby, Art", and "Request Number:". Below this are tabs for "Service" and "Provider". The "Provider" tab is selected, showing "Provider Information".

Provider Information

Name: AAA Agency [Search](#) ID: 20170 Contact:

C/O:

Street: 255 Hoosier Blvd. Apt:

City: Madison State: WI Zip: 53701 Country:

Phone: (608)515-4566 Ext: Fax: Alt Phone: Alt Ext:

Email:

Payment Information

Parent Agency: AAA Agency

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options:

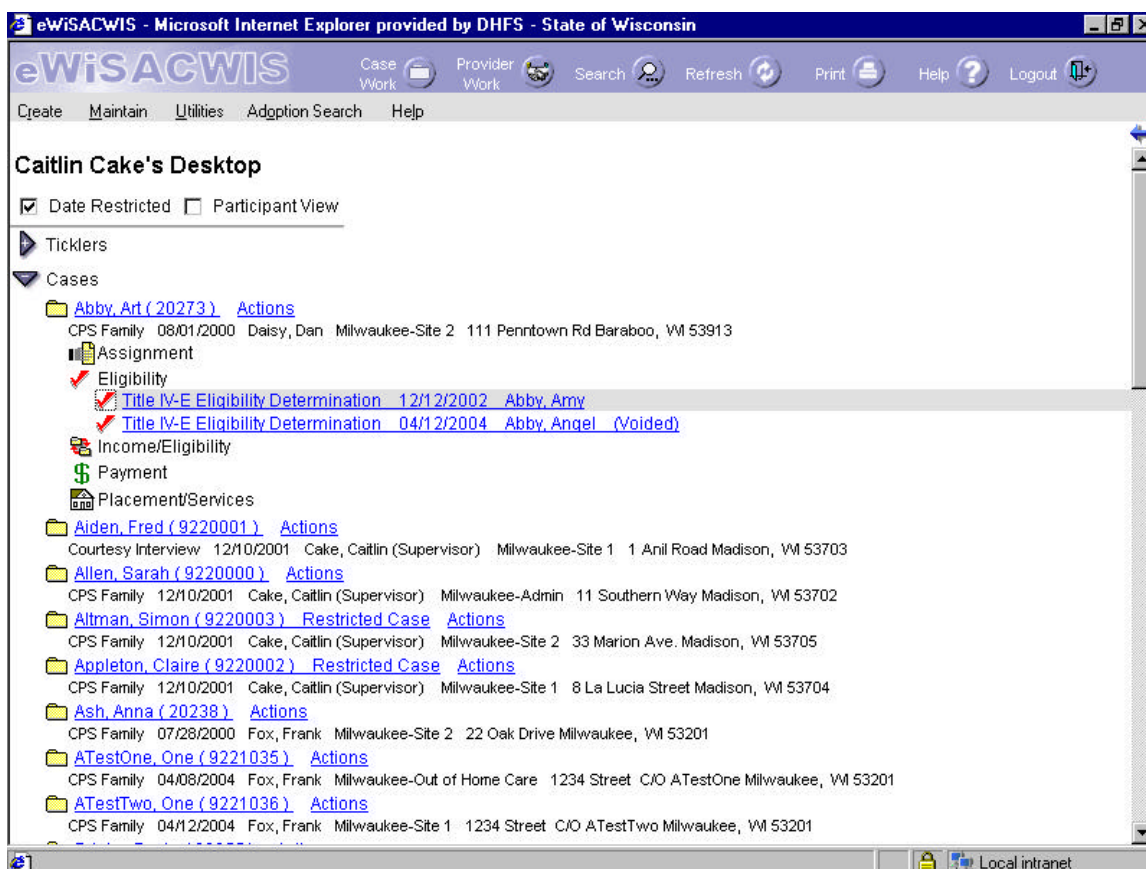
Done Local intranet

Placements and Services Page>Provider Tab (Corporate)

Step 5 of 7

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.
- In the Target Pop field choose the appropriate value. The default is "CHPS Other".
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.

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eWiSACWIS Desktop>Eligibility Icon (Corporate)

Step 6 of 7

- From your eWiSACWIS desktop click on the case folder icon for the case in which you've just created the out of home placement.
- Click on the Eligibility icon to expand it and then click on the Title IV-E Eligibility Determination row for the child you have just placed. This will open the Eligibility page for that child.

How Do I Corporate Group Home and Family Group Home

Eligibility - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Eligibility
 Child Name: Abby, Amy Case Name: Abby, Art Title IV-E Removal Date: 12/12/2002

Basic Initial Determination Redeterminations

Referral Information
 Referred by: Date Referral Received: 00/00/0000

Demographic Information
 DOB: 09/12/1995 Age: 8 If Over 17, Expected Graduation Date: 00/00/0000 ☐ Child Receives SSI

Removal from Home Information
 Removal from Home was: ☒ Court Ordered ☐ Voluntary Placement Agreement
 Petition Date: 12/12/2002 Court Order Date: 12/12/2002
 VPA Date: 00/00/0000
 Child Removed from home of: ☒ Mother ☐ Father ☐ Both ☐ Other
 Name: Abby, Alice Relationship to Child: Mother [Search](#)
☐ Did the child reside with any non-household member relatives during the six months prior to the petition?
 Name of Relative: Relationship to Child: [Search](#)
☐ Was the child in receipt of AFDC-MA in the month the petition was filed or in one of the six months prior to the month the petition was filed, or was the child removed from an AFDC-MA household?

Removal Home Address
 Street: 111 Penntwon Rd. Apt:
 WI City: Baraboo, 53913 City: Baraboo State: WI Zip: 53913
 Country: United States Home Phone: (555)555-5555 Work Phone: (555)555-5555

Options: Refer to SEU Regional Manager [Go](#) [Save](#) [Close](#)

Done Local intranet

Eligibility Page>Basic Tab (Corporate)

Step 7 of 7

- Enter the appropriate removal from home information and Petition/Court Order dates or Voluntary Placement Agreement date.
- Indicate from whose home the child was removed.
- Click the Search hyperlink to launch the Search page and search for the appropriate person from whom the child was removed.
- From the Search page, select the radio button next to the person you want to use and click Continue, this will return you to the Basic tab and (depending on which hyper link you selected) will populate the person you selected into the Name and/or Name of Relative field.
- Indicate the Relationship(s) of the person(s) to the child.
- Indicate whether the child was in receipt of AFDC-MA as described.
- Complete the Removal Home Address information.
- Click Options>Deprivation>Go
- Complete the Deprivation pop-up page and click Continue.
- Click Options>IV-E Referral Form – CFS-2123T>Go

How Do I Corporate Group Home and Family Group Home

- Complete the CFS-2123T form and click Close and Return to eWiSACWIS.
- Click Options>Refer to SEU Regional Manager>Go. This will save the eligibility record and automatically refer it to the system designated Eligibility Specialist for completion.
- Click Close on the Eligibility page.

Ending a Placement in eWiSACWIS

The screenshot shows a web browser window titled "Service Ending -- Web Page Dialog". The main content area is titled "eWiSACWIS" and contains a "Service Ending" form. The form has the following fields and options:

- End Date:** A text box containing "04/12/2004".
- End Reason:** A dropdown menu with "Placement with Relative" selected.
- Is the End of This Child Placement a Discharge from All Placements?** A question with three radio button options: "Yes", "No", and "N/A".
- Discharge Reason:** A dropdown menu with "Living With Other Relatives" selected.
- Override:** A checkbox that is currently unchecked.
- Options:** A dropdown menu with "Approval" selected, followed by a "Go" button.
- Buttons:** "Save" and "Close" buttons are located at the bottom right of the form.

At the bottom of the browser window, there is a status bar with "Done" on the left and "Local intranet" on the right. The browser's address bar shows a URL ending in "prints".

Placements and Services Page>Service Tab (Corporate)

Step 1 of 1

- From the Service Tab of the Placements and Services Page select:
Options>Placement Ending>Go
- On the Service Ending pop-up page enter the correct End Date and End Reason.
- Some End Reasons will automatically record a Yes to the question: "Is the End of This Child's Placement a Discharge from All Placements".
- If the Child's Placement is a Discharge from All Placements, you must also record the appropriate Discharge Reason.

How Do I Corporate Group Home and Family Group Home

- To approve the Placement Ending and to send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue
- Click Save and then Close on the Service Ending pop-up page.
- Click Close on the Placements and Services page.

Person Management 'Abby, Angel' ID:20997 -- Web Page Dialog

eWiSACWIS Print Spell Check Help

Basic Additional AKA Names Address Relationship Kinship/AFCARS Background Check

Name
ID: 20997 Prefix: First Name: Angel MI: Last Name: Abby Suffix: Save as AKA

Basic
Gender: Female U.S. Citizen SSN: 431-55-8512
Birth Date: 03/26/1999 Birth Place: Death Date: 00/00/0000
Commitment#: County Person ID:

Wisconsin Resident: Yes Primary Language: English
Religion: Interpreter Required
Marital Status:

Ethnicity
Primary Race: White Race: Race: Ethnicity:
Hispanic/Latino: No Indian Tribe: Indian Tribe 2: Tribal Reference #:

Save Close

Person Management Page>Basic Tab (Family)

Step 1 of 9

- Before you can create the Out of Home Placement, you must document the child's date of birth and gender.
- From the eWiSACWIS desktop, click on the case expando.
- Click on the appropriate case name to launch the Maintain Case page.
- On the Maintain Case page, click on the child's name whose date of birth and gender will need to be documented. This will launch the Person Management page for that child.
- On the Basic Tab of the Person Management page, complete the child's Birth Date, Gender, SSN, Primary Race and Hispanic/Latino fields.

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Person Management 'Abby, Angel ' ID:20997 -- Web Page Dialog

eWiSACWIS

Print Spell Check Help

Basic Additional AKA Names Address Relationship Kinship/AFCARS Background Check

Person Information

Child's Mother: Alice Abby [Search](#) [Edit](#) [Remove](#) **Child's Father:** Art Abby [Search](#) [Edit](#) [Remove](#)

Spouse: Spouse:

Child's Guardian (1): [Search](#) Status: Child's Guardian (2): [Search](#)

Child was previously Adopted **Age Adopted:**

☐ Person was a Maltreater

☐ Child was Abandoned HSRS ID:

Armed Services Information

☐ Person is the Legal Dependent of an Individual on Active Duty in the Armed Services of the U.S.

☐ Person is on Active Duty in the Armed Services of the U.S.

HSRS Reporting Information

Client Characteristics 1:

Client Characteristics 2:

Client Characteristics 3:

[Save](#) [Close](#)

Person Management Page>Additional Tab (Family)

Step 2 of 9

- Document the child's mother and father.
- From the Person management page, select the Additional tab.
- Click the Search hyperlink next to Child's Mother and/or Child's Father to launch the Search page and search for the appropriate person.
- From the Search page, select the radio button next to the person you want to use and click Continue, this will return you to the Additional tab and (depending on which hyper link you selected) will populate the person you selected into the Child's Mother and/or Child's Father field.
- Click Save and then click Close on the Person Management page.
- Click Close on the Maintain Case page.

How Do I Corporate Group Home and Family Group Home

The screenshot shows the 'Create Case Work' page in Microsoft Internet Explorer. The browser title bar reads 'Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin'. The page header features the 'eWiSACWIS' logo and navigation links for 'Print', 'Spell Check', and 'Help'. The main content area is divided into three sections:

- Create Case Items:** A vertical list of icons and dropdown menus for various casework categories: Administration, Adoption, Assessment, Education, Eligibility, Family Assessment, Legal, Medical/Mental Health, Narrative, Ongoing Services, Payment, Placement (currently set to 'Out of Home Placement'), Planning, Safety Assessment, Safety Services, and Strengths and Needs.
- Cases:** A list of case names with 'Abby, Art' selected at the top. Other names include Aiden, Fred; Allen, Sarah; Altman, Simon; Appleton, Claire; Ash, Anna; ATestOne, One; ATestTwo, One; Brinks, Becky; and Brooks, Brenda.
- Case Participants:** A list of participants with 'Angel Abby, Biological Child' selected. Other participants include Alice Abby, Reference Person; Amy Abby, Biological Child; Art Abby, Father; Annabel Abby, Biological Child; Simon Abby, Biological Child; and Caitlin Cake, Non-Relative.

At the bottom right of the main content area are 'Create' and 'Close' buttons. The browser status bar at the bottom shows 'Done' and 'Local intranet'.

Create Casework Page (Family)

Step 3 of 9

- From the Create Casework page select: Placement>Out of Home Placement>Case>Case Participant>Create

How Do I Corporate Group Home and Family Group Home

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Child: Abby, Amy Case Name: Abby, Art Request Number:

Service Provider

Placement Begin

Placement Begin Date: 04/12/2004 Placement End Date: 00/00/0000

Date Removed from his/her home: 12/12/2002 Estimated End Date: 00/00/0000

VPA Date: 00/00/0000 County: Milwaukee

☒ This is a CPS Non-Conforming Placement

☐ This is an Adoptive Placement

Service Category: Family Group Home

Service Type: Family Group Home 5-11

Placement Status: Group Home

Does the agency have legal responsibility of the child at the time of removal?

☒ Yes ☐ No ☐ N/A

Child Specific Rate: \$0.00

Current Basic Rate:

Administrative Fee: \$210.00

Exceptional Amount: \$0.00

Supplemental Points: [Supplemental Points](#)

Supplemental Points Amount: \$0.00

Current Total Monthly Payment:

Options:

Done Local intranet

Placements and Services Page>Service Tab (Family)

Step 4 of 9

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose Group Care.
- In the Service Type field choose Family Group Home.
- In the Placement Status field choose Group Home.
- Enter an amount in the Administrative Fee field. **This fee is set by contract and can be obtained from your fiscal manager.**

How Do I Corporate Group Home and Family Group Home

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check Help

Child

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer

☐ This is an Emergency Situation

☐ After Hours Placement

Administrative Fee: \$0.00

Exceptional Amount: \$0.00

Supplemental Points: [Supplemental Points](#)

Supplemental Points Amount: \$0.00

Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby

Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No

Is this placement expected to be long term? ☒ Yes ☐ No

Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (Family)

(continued)

Step 4 of 9

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

How Do I Corporate Group Home and Family Group Home

The screenshot shows the eWiSACWIS web application interface. At the top, the browser title is "Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application header includes the eWiSACWIS logo and navigation links for "Print", "Spot Check", and "Help". Below the header, there are tabs for "Child", "Service", and "Provider". The "Provider" tab is currently selected. The form displays the following information:

- Child:** Abby, Amy; **Case Name:** Abby, Ad; **Request Number:**
- Provider Information:**
 - Name:** AAA Home; **ID:** 20212; **Contact:**
 - CO:**
 - Street:** 123 Alpha Ave.; **Apt:**
 - City:** Milwaukee; **State:** WI; **Zip:** 53205; **Country:** United States
 - Phone:** (123)123-4567; **Ext:** Fax; **Alt Phone:** (234)437-6352; **Alt Ext:**
 - Email:**
- Payment Information:**
 - Parent Agency:** AAA Home
 - Target Pop:** CHPS - Abuse and Neglect (dropdown menu)
 - ☐ Override Parent Agency rule
- Kinship Care:**
 - Relationship of Child to Kinship Provider:** (dropdown menu)

At the bottom of the form, there is an "Options:" dropdown menu, a "Go" button, and "Save" and "Close" buttons.

Placements and Services Page>Provider Tab (Family)

Step 5 of 9

- Click the Search hyperlink to launch the Search page and search for the appropriate family group home provider
- Ensure that the name in the Parent Agency field is the name of the family group home provider.
- Choose the appropriate value in the Target Pop field. The default is "CHPS-Other"
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.

How Do I Corporate Group Home and Family Group Home

Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check REC Help

Create Case Items

- Administration
- Adoption
- Assessment
- Education
- Eligibility
- Family Assessment
- Legal
- Medical/Mental Health
- Narrative
- Ongoing Services
- Payment
- Placement: Foster Care Rate Setting
- Planning
- Safety Assessment
- Safety Services
- Strengths and Needs

Cases

- Abby, Art
- Aiden, Fred
- Allen, Sarah
- Altman, Simon
- Appleton, Claire
- Ash, Anna
- ATestOne, One
- ATestOneB, One
- ATestTwo, One
- Brinks, Becky

Case Participants

- Alice Abby, Reference Person
- Amy Abby, Biological Child
- Angel Abby, Biological Child
- Art Abby, Father
- Annabel Abby, Biological Child
- Simon Abby, Biological Child
- Caitlin Cake, Non-Relative

Create Close

Done Local intranet

Create Casework Page (Family)

Step 6 of 9

- From the Create Casework page select: Placement>Foster Care Rate Setting>Case>Case Participant>Create

How Do I Corporate Group Home and Family Group Home

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check ABC Help ?

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000
Case Name: Abby, Art Effective Date: 04/12/2004 Reevaluation Request Date: 00/00/0000
Provider Name: Fernald, Mike

Emotional Points Behavioral Points Physical Points **Results**

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	4	\$36.00
Physical:	4	\$36.00
Total Points:	12	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$1,275.00
Basic:	\$329.00
Exceptional:	\$636.00
Supplemental:	\$108.00
Total:	\$1,275.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.09 (4)(a) "will enable the child to be placed in a foster home instead of being placed in an institution, nursing home or hospital," or HFS 56.09 (4)(b) "will enable the child to be placed from an institution, nursing home or school."

Document exceptional payment justification here.

Options: Go Close

Done Local intranet

Foster Care Rate Setting Page>Result Tab (Family)

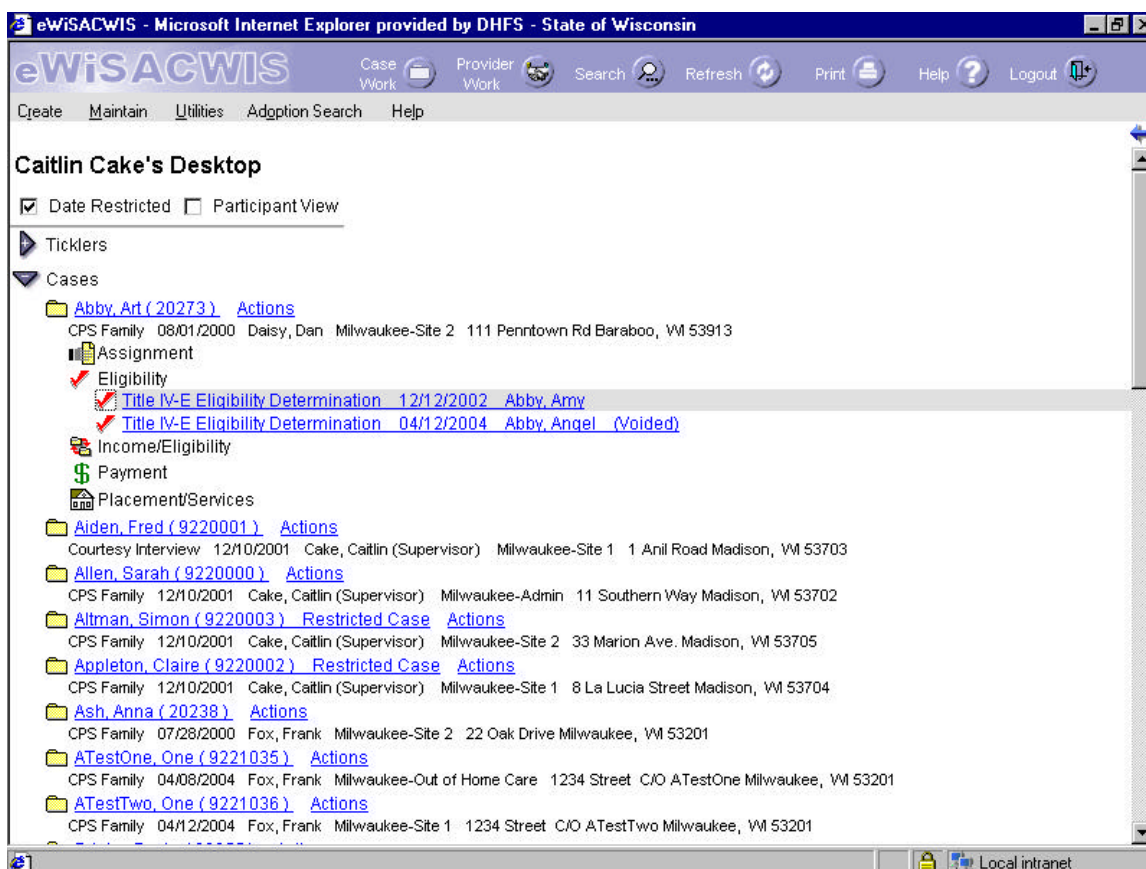
Step 7 of 9

Important information regarding the Foster Care Rate Setting page:

In order to pay the family group home the rate that your county has contracted to pay, the worker must complete the Foster Care Rate Setting page and send it to your agency's Rate Setter for approval.

- Complete the header group box with the appropriate values
- The Effective Date should be equal to the Placement Begin Date in the family group home.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Results tab enter the Contract Maintenance Amount in the designated field. This amount is set by contract and can be obtained from your fiscal manager.
- Click the Calculate button. The Exceptional Amount will be calculated automatically. (The calculation is Exceptional = Contracted Maintenance Amount – Basic – Supplemental)
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options>Approval>Go>Approve radio button>Continue>Close
- Click Save and then click Close on the main Foster Care Rate Setting page.

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eWiSACWIS Desktop>Eligibility Icon (Family)

Step 8 of 9

- From your eWiSACWIS desktop click on the case folder icon for the case in which you've just created the out of home placement.
- Click on the Eligibility icon to expand it and then click on the Title IV-E Eligibility Determination row for the child you have just placed. This will open the Eligibility page for that child.

How Do I Corporate Group Home and Family Group Home

Eligibility - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Eligibility
Child Name: Abby, Amy Case Name: Abby, Art Title IV-E Removal Date: 12/12/2002

Basic Initial Determination Redeterminations

Referral Information
Referred by: Date Referral Received: 00/00/0000

Demographic Information
DOB: 09/12/1995 Age: 8 If Over 17, Expected Graduation Date: 00/00/0000 ☐ Child Receives SSI

Removal from Home Information
Removal from Home was: ☒ Court Ordered ☐ Voluntary Placement Agreement
Petition Date: 12/12/2002 Court Order Date: 12/12/2002
VPA Date: 00/00/0000
Child Removed from home of: ☒ Mother ☐ Father ☐ Both ☐ Other
Name: Abby, Alice Relationship to Child: Mother [Search](#)
☐ Did the child reside with any non-household member relatives during the six months prior to the petition?
Name of Relative: Relationship to Child: [Search](#)
☐ Was the child in receipt of AFDC-MA in the month the petition was filed or in one of the six months prior to the month the petition was filed, or was the child removed from an AFDC-MA household?

Removal Home Address
Street: 111 Penntwon Rd. Apt:
vM City: Baraboo, 53913 City: Baraboo State: WI Zip: 53913
Country: United States Home Phone: (555)555-5555 Work Phone: (555)555-5555

Options: Refer to SEU Regional Manager [Go](#) [Save](#) [Close](#)

Done Local intranet

Eligibility Page>Basic Tab (Family)

Step 9 of 9

- Enter the appropriate removal from home information and Petition/Court Order dates or Voluntary Placement Agreement date.
- Indicate from whose home the child was removed.
- Click the Search hyperlink to launch the Search page and search for the appropriate person from whom the child was removed.
- From the Search page, select the radio button next to the person you want to use and click Continue, this will return you to the Basic tab and (depending on which hyper link you selected) will populate the person you selected into the Name and/or Name of Relative field.
- Indicate the Relationship(s) of the person(s) to the child.
- Indicate whether the child was in receipt of AFDC-MA as described.
- Complete the Removal Home Address information.
- Click Options>Deprivation>Go
- Complete the Deprivation pop-up page and click Continue.

How Do I Corporate Group Home and Family Group Home

- Click Options>IV-E Referral Form – CFS-2123T>Go
- Complete the CFS-2123T form and click Close and Return to eWiSACWIS.
- Click Options>Refer to SEU Regional Manager>Go. This will save the eligibility record and automatically refer it to the system designated Eligibility Specialist for completion.
- Click Close on the Eligibility page.

Ending a Placement in eWiSACWIS

The screenshot shows a web browser window titled "Service Ending -- Web Page Dialog" with the eWiSACWIS logo. The page contains a form for ending a service. The form fields are: "End Date:" with a date input field showing "04/12/2004"; "End Reason:" with a dropdown menu showing "Placement with Relative"; "Is the End of This Child Placement a Discharge from All Placements?" with radio buttons for "Yes", "No", and "N/A"; and "Discharge Reason:" with a dropdown menu showing "Living With Other Relatives". There is an "Override" checkbox. Below the form, there are "Options:" with a dropdown menu showing "Approval" and a "Go" button. At the bottom right of the form area are "Save" and "Close" buttons. The browser's status bar at the bottom shows "Done" and "Local intranet".

Placements and Services Page>Service Tab

Step 1 of 1

- From the Service Tab of the Placements and Services Page select: Options>Placement Ending>Go
- On the Service Ending pop-up page enter the correct End Date and End Reason.
- Some End Reasons will automatically record a Yes to the question: "Is the End of This Child's Placement a Discharge from All Placements".
- If the Child's Placement is a Discharge from All Placements, you must also record the appropriate Discharge Reason.

How Do I Corporate Group Home and Family Group Home

- To approve the Placement Ending and to send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue
- Click Save and then Close on the Service Ending pop-up page.
- Click Close on the Placements and Services page.